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SAN DIEGO

COUNTY OF SAN DIEGO



**HHSA**

HEALTH AND HUMAN SERVICES AGENCY

**COUNTY SERVICE AREA 69 (CSA-69) - 2015 MEETING MINUTES**

**FEBRUARY – TUESDAY, FEBRUARY 12, 2015, ADVISORY COMMITTEE**

**MAY – TUESDAY, MAY 14, 2015, ADVISORY COMMITTEE**

**SEPTEMBER – TUESDAY, SEPTEMBER 10, 2015, ADVISORY COMMITTEE**

**NOVEMBER – TUESDAY, NOVEMBER 12, 2015, ADVISORY COMMITTEE**



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY  
EMERGENCY MEDICAL SERVICES  
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**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

CSA-69 Advisory Committee  
Warren Savage, Chair/James Bingham, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
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## **CSA-69 ADVISORY COMMITTEE MEETING** **Minutes** **Thursday, February 12, 2015**

### **Members**

Bingham, James – Lakeside Fire Protection District  
Howe, Kevin – Lakeside Union School District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Robeson, Robert – Lakeside Chamber of Commerce  
Strom, Linda – Lakeside Community Planning Group  
Voepel, Randy – City of Santee

### **Agency Representatives**

Johnson, Karrie – San Miguel Fire District for Dave Rickards  
Kirkpatrick, Jim – Lakeside Fire Protection District  
Parr, Andy – Lakeside Fire Protection Dist.  
Peterson, Brad – Santee Fire Department

### **Guests**

Ayers, Charlene – Public (San Miguel)

### **County Staff**

Ameng, R.N., Diane  
Brewton, Linda  
Cavanaugh, Adria  
Levenson, Jim  
Wolchko, Janet (Recorder)

## **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

James Bingham called the meeting to order at 4:00 pm. Introductions were made.

## **II. APPROVAL OF MINUTES**

A motion was made by Linda Strom, seconded by Kevin Howe to approve the November 13, 2014 CSA-69 Advisory Committee minutes. Motion carried.

### III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

### IV. ELECTION OF OFFICERS

Kevin Howe recommended re-nominating the current Chair and Vice-Chair to continue their positions through 2015.

A motion was made by Kevin Howe, seconded by Mary Meadows-Pitt to retain Warren Savage as the current CSA-69 Advisory Committee Chair and James Bingham as the CSA-69 Advisory Committee Vice-Chair for 2015. Motion carried.

### V. BUDGET REPORT

#### A. Financial Review – Linda Brewton

The quarterly financial review was presented. Year-to-date amounts are through January 31, 2015.

##### 1. Year-to-Date 2014/2015 Revenue Growth by Source

Ambulance Transports		\$1,955,000
Resident transports	\$ 1,562,000	
Non-resident transports	<u>393,000</u>	
Benefit Fee		1,354,000
Property tax		282,000
Interest, Penalties & Other		<u>31,000</u>
<b>Total Revenue</b>		<b>\$3,622,000</b>

Year-to date revenue is down 3% compared to the same period FY 2013/14.

##### 2. FY 2013/14 Expense Growth by Category

Ambulance	\$ 1,607,000
Billing & Collection Services	61,000
County-Admin Services	46,000
Mutual Aid	<u>0</u>
<b>Total Expenses</b>	<b>\$1,714,000</b>

Total expenses year-to-date is down 32%. This is primarily driven by timing differences in receipt and processing of invoices. Full year expenses are expected to be in line with what was spent last year.

##### 3. Revenue is coming in higher than what was budgeted for FY 2014/15. Expenses are slightly lower than budgeted. The contract with Wittman this year was renegotiated at a lower fee.

4. Differences between revenue and expense amounts go into the reserve. CSA-69 has targeted a range of 120 to 180 days of expenses to be covered by the reserve.
5. Year-to-date resident transports are up 7% versus the historic average, and up 3% from last year. Non-resident transports are up 42% versus the historic average and up 29% from last year. Monthly transport fee collections were up an 8% as compared to the historic average but down 7% from last year.

## **B. Budget Subcommittee**

The Budget Subcommittee met prior to the Advisory Committee. Linda Brewton presented a review of the information that was given at the subcommittee meeting which included FY 2012/13 and FY 2013/14 actuals, FY 2014/15 year-to-date and projection amounts and the FY 2015/16 Budget Build amounts.

### **1. Revenue:**

- Property Taxes are estimated at \$490,000, a 1.4% increase from the prior year and is aligned with the long term average growth rate.
- Benefit tax increases are based on the Consumer Price Index (CPI). The County Board of Supervisors has not met to establish what the increase will be; therefore, the budget projects a similar amount to the current year's projection
- Interest adjustment/other is projected as a flat growth.
- Transport fee is shown with a slight increase from FY 2014/15.
- GEMT funds are showing a flat growth rate.

**Total** revenue growth rate is projected to be 1.4% from this year to FY 2015/16.

### **2. Expenditures:**

- Lakeside expenditures are expected to grow from \$2,961,971 to \$3,147,188.
  - Santee expenditures are expected to grow from \$2,740,845 to \$3,013,985.
  - Wittman Enterprises is estimated to be the same at \$150,000. Wittman fees are based on a percentage of transport fees collected.
  - County Admin Services is estimated to be the same at \$175,000.
3. Difference from revenue and expenses is an overage of approximately \$152,827 which will go into the reserve.
  4. Kevin Howe commented that the FY 2015/16 County and agency budget recommendations were presented to the Budget Subcommittee. The Budget Committee approved the FY 2015/16 Budget and recommended to forward the FY2015/16 Budget to the CSA-69 Advisory Committee for final approval.

## **C. FY 2015/16 Budget Build**

### **1. FY 2014/15 Revenue Budget Recommendations**

Ambulance transport fees	\$3,567,000
Benefit Fee tax	\$2,400,000

Property tax:	490,000
Budgeted annual revenue from GEMT	<u>150,000</u>
<b>Total Revenue</b>	<b>\$6,657,000</b>

- Property tax revenue is expected to grow 1.3% in line with the historic compound annual growth rate.
- The Benefit tax rate is set by the Board of Supervisors, and is based on growth in the CPI, which has been in the range of 1% to 1.5%. The BOS has not set the rate for FY2015/16; for budget purposes, this analysis assumes the benefit fee revenue will be similar to prior year actuals and FY 2014/15 projected revenue.
- The projected transport fee revenue assumes a growth rate of 2.5%, in line with the long-term growth rate.
- GEMT fees are based on the number of Medi-Cal runs that are completed and is estimated the same as the projected FY 2014/15 amount.

2. FY 2014/15 Expenditures

Lakeside Fire Protection District	\$3,147,188
Santee Fire Department	3,031,985
Wittman Enterprises	150,000
County - Admin Services	<u>175,000</u>
<b>Total Expenditures</b>	<b>\$6,504,173</b>

- The increase from FY 2014/15 to FY 2015/16 for Lakeside represents 6.3% growth, Santee is at 10.6%.
- Wittman Enterprises billing is based on the percentage of the transport fees collected and is estimated the same as FY 2014/15.

**A motion was made by Linda Strom, seconded by Kevin Howe to approve the FY 2015/16 Budget. Motion carried.**

## **VI. STAFF/AGENCY REPORTS**

### **A. Administrative Report – Diane Ameng**

1. Community Paramedicine (CP) pilot programs were approved in November. There are 13 programs in the state. Two programs are in San Diego, City of Carlsbad and City of San Diego.
  - City of Carlsbad project is an alternate destination program to be able to assess patients and transport them to Kaiser Urgent Care involving a Kaiser doctor.
  - City of San Diego project is with their Resource Action Program (RAP) program for frequent users of 911. The program focuses on connecting the homeless and those with alcohol and medical problems to the correct program for assistance.
  - The pilot projects are currently in Core Training for certification. Each individual pilot will have their own local training as well.
2. The American College of Surgeons (ACS) trauma center evaluations are conducted every three (3) years. Certification site visits have started and will be ongoing to May.

3. The annual *Strike out Stroke Event* will be held April 25th with the Padres playing the Dodgers.
4. The Countywide disaster drill is scheduled for May 20. The Emergency Operation Center (EOC) and the EMS Medical Operations Center (MOC) will be activated for the drill. The scenario is a power outage with Multi Casualty Incident (MCI) occurring as a result of the outage.
5. A date for *Sidewalk CPR Day* will be set soon.
6. *Love Your Heart Day* is Friday, February 13<sup>th</sup>. Organizations and agencies will be providing free blood pressure screening at several locations throughout the County.

**B. Medical Director Report – Diane Ameng**

1. The spread of Ebola is dropping in the host countries.
2. Influenza is at a peak. As of February 11, there have been 4,736 confirmed cases of flu, 96 were Intensive Care Unit (ICU) admissions and there have been 43 deaths. Of the deaths the age range was between 58 and 99 and all had comorbid factors or preexisting health conditions.
3. There have been 123 cases of measles in California and Mexico. Measles is an air borne disease and is very contagious.
4. The naloxone study conducted by the Sheriff Department in designated areas of the County is expanding to all Sheriff Agencies this year. There will be further communication sent out explaining the study.

**C. Agency Reports**

1. Santee Fire Department
  - a. A new ambulance has been approved and will be delivered in September.
  - b. Santee was in the process of recruitment for three (3) firefighter paramedics which is now closed. Testing has been started and should be concluded by March. The firefighter paramedics should be ready to work in May/June which will bring Santee to full staffing.
  - c. Santee is participating in the *Love Your Heart* event having crews at two locations, Walgreens on Mission Gorge and Magnolia and at the Santee Library.
2. Lakeside Fire Protection District
  - a. All personnel completed Ebola training.
  - b. Lakeside just closed its open recruitment for firefighter paramedics.
  - c. Core measures were submitted by both agencies to the County.
  - d. A new ambulance purchase is in progress. Delivery is expected in April to June.
  - e. Lakeside is participating in the *Love Your Heart* event with locations at Vons on Camino Canada and the Lakeside Community Center.

- f. Senior paramedics would like to be more active in training paramedics by taking over the ALS training for the agency. They have done an excellent job and would like to bring the PALS training to the facility.
- g. The agencies have changed to new software for the purpose of patient care documentation. The on-screen project, Street EMS, will allow transfer of data more effectively and will be NEMSIS 3.0 compliant. The software has a direct connect to Wittman for accounting purposes.

## **VII. NEW BUSINESS/FUTURE AGENDA ITEMS**

- The Cardiac Arrest Registration Enhances Survival (CARES) presentation by Leslie Ray will be scheduled for the next CSA-69 Advisory Committee meeting.
- Santee Mayor Randy Voepel and CSA-69 representative from the City of Santee announced that he will be retiring December 2016 and replaced by Councilmember Ronn Hall. Randy Voepel has been a representative to CSA-69 for 18 years. He added that he is happy to leave the Advisory Committee solvent and well run.

## **VIII. SET NEXT MEETING/ADJOURNMENT**

The next CSA-69 Advisory Committee will meet on Thursday, May 14, 2015, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:33 pm.

Submitted by

Janet I. Wolchko, Administrative Secretary III  
County of San Diego, Emergency Medical Services



# County of San Diego

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AGENCY DIRECTOR

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## **CSA-69 ADVISORY COMMITTEE MEETING** **Minutes** **Thursday, May 14, 2015**

### **Members**

Bingham, James – Lakeside Fire Protection District  
Fox, Ken – Santee School District Board  
Hall, Ronn – City of Santee  
Howe, Kevin – Lakeside Union School District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Rickards, Dave – San Miguel Fire District  
Robeson, Robert – Lakeside Chamber of Commerce  
Savage, Warren – Citizen Representative

### **Agency Representatives**

Kirkpatrick, Jim – Lakeside Fire Protection District  
Peterson, Brad – Santee Fire Department

### **Guests**

Ayers, Charlene – Public (San Miguel)

### **County Staff**

Ameng, R.N., Diane  
Brewton, Linda  
Cavanaugh, Adria  
Haynes, M.D., Bruce  
Leverson, Jim  
Metz, R.N., Marcy  
Shahri, Sheri  
Wolchko, Janet (Recorder)

- I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**  
Warren Savage called the meeting to order at 4:02 pm. Introductions were made.
- II. APPROVAL OF MINUTES**  
A motion was made by Jim Bingham, seconded by Mary Meadows-Pitt to approve the February 12, 2015 CSA-69 Advisory Committee minutes. Motion carried.
- III. PUBLIC COMMENTS/PETITIONS**  
There were no public comments or petitions.



#### IV. BUDGET REPORT

##### A. Financial Review – Linda Brewton

CSA-69 financial review for the third quarter of FY 2014/15 was presented.

##### 1. Revenue Growth by Source

Ambulance Transports		\$2,939,000
Resident transports	\$ 2,349,000	
Non-resident transports	<u>590,000</u>	
Benefit Fee		1,527,000
Property tax		432,000
Interest, Penalties & Other		<u>35,000</u>
<b>Total Revenue</b>		<b>\$4,933,000</b>

- Total revenue is down 3% from July to April compared to the same period FY 2013/14. This is driven by a decline in resident and non-resident transport fee collection.

##### 2. FY 2013/14 Expense Growth by Category

Ambulance	\$ 3,485,000
Billing & Collection Services	96,000
County-Admin Services	81,000
Mutual Aid	<u>0</u>
<b>Total Expenses</b>	<b>\$3,662,000</b>

- Total expenses year-to-date is down 3%. This is primarily driven by timing differences in processing invoices during the year for ambulance fees and billing and services collections.
3. FY 2014/15 budget projections were modified only slightly based on how actual revenues and expenditures are trending year-to-date. Staff is projecting revenue for the full year 2014/15 to be higher than budgeted and expenses to be lower than budgeted.
  4. CSA-69 budgetary savings are maintained in a cash reserve; projected growth in reserve balances indicates that CSA-69 is expected to remain financially sound.
  5. The number of ambulance transports provided throughout the year is trending higher compared to the historic average; year-to-date resident transports are up 7% and non-resident transports are up 41% versus average.
  6. Transport fee collection is up 7% versus the average.

##### B. Budget Subcommittee

No report.

## **V. STAFF/AGENCY REPORTS**

### **A. Administrative Report – Marcy Metz**

1. The fourth annual *Sidewalk CPR Day* event is June 4, 2015 from 10:00 am – 4:00 pm. The goal for this year is to train 4,000 people in compression only CPR.
2. May 20, 2015 is the Countywide Emergency Preparedness Exercise. The scenario for the drill is a power outage. The County Emergency Operations Center (EOC) will be fully activated as well as the EMS Disaster Operation Center (DOC). Hospital Preparedness Program (HPP) participation will include a vehicle collision mass casualty incident resulting in a chemical spill. A decontamination station will be set up at Qualcomm Stadium due to the chemical spill. Formal activation of the drill will begin at 9:00 am. Exercise events are practiced for education and training purposes to improve emergency preparedness response throughout the County.
3. American College of Surgeon (ACS) verification visits to County trauma centers has been completed.
4. Next week is National EMS Week. Ms. Metz thanked all providers, EMTs, Paramedics and those involved in the EMS system throughout the County.

### **B. Medical Director Report – Bruce E. Haynes, MD**

1. EMT and Paramedic protocols and treatment guidelines used in the field are reviewed every few years. Discussion topics this year included:
  - Use of morphine or considering Fentanyl as a primary pain reducer.
  - Use of backboards for spinal injuries.
2. The Sheriff's pilot program involving the use of naloxone to treat individuals who may have a narcotic overdose will be expanded to all Sheriff Deputies across the County. There hasn't been any contact with City of San Diego or other law enforcement agencies interested in participating in the study. Jim Kirkpatrick stated that there have been no recent cases where Sheriffs used naloxone for suspected overdose individuals.
3. Flu season appears to be over, but there are still a number of flu patients. This year there was a record number of prehospital transports to hospitals.

### **C. Agency Reports**

1. Lakeside Fire Department – Jim Kirkpatrick
  - a. During the *Love Your Heart* event, the number of people that were given free blood pressure checks was up from last year.
  - b. Startup implementation of On Scene patient software, which is the patient care data collection system, will go live on July 1<sup>st</sup>.
  - c. Lakeside has six (6) new fire fighter paramedics, one (1) has started evaluation in the field and two (2) will start the next pay period.

- d. Lakeside will have two (2) locations for the *Sidewalk CPR* event.
  - e. Construction has begun at the Lakeside Fire Department Administration site for a Cedar Fire Monument.
2. Santee Fire Department – Brad Peterson
    - a. Patient care record (PCR) software use with patient data is on track.
    - b. Santee has four (4) new hires starting and will have their paramedic evaluations on June 4<sup>th</sup>.
    - c. New ambulance purchase will be delivered in September.
    - d. Santee will be participating in *Sidewalk CPR* at two (2) locations, Santee Trolley Square and possibly the Library.
    - e. For the *Love Your Heart* event, Santee had two locations for blood pressure screening at Walgreens on the east side of Santee and the Library.
  3. San Miguel Fire Department - No report.
  4. El Cajon ambulance transports in the CSA-69 area.  
An alternate delivery model and how the provider will be selected will be reviewed.  
Fire Chiefs will discuss mutual aid agreements with city managers and attorneys.

## **VI. CASTLEROCK REORGANIZATION – Marcy Metz**

- The Local Agency Formation Commission (LAFCO) process is underway for the annexation of Castlerock Community to the City of Santee. An abbreviated impact assessment was presented on CSA-69 Emergency Medical Services 911 Advanced Life Support (ALS) transport services.
- Background:
  - The Pardee development was approved by the City of San Diego.
  - Services such as fire and 911 are in the City of Santee.
  - Projected increase of the number of EMS ALS calls in Santee is 110 per year or approximately nine (9) calls per month.
  - Parcel tax currently in effect for CSA-69 will apply to this area, and the CSA will also receive a portion of property tax revenue from the area. Property tax received by CSA-69 will be .32% of the 1% base.

**Conclusions: Castlerock annexation information was presented and discussed with no opposition.**

## **VII. NEW BUSINESS/FUTURE AGENDA ITEMS**

### **A. Cardiac Arrest Registry to Enhances Survival (CARES) – Leslie Ray**

1. CARES is a national registry of sudden cardiac arrest patients. It links the EMS patient care record (PCR) with the hospital record to get a full view of what happened from the bystander to the EMS provider to the hospital outcome. Patient name and date of birth are used for purposes of linking the data and then removed for analysis and reporting.
2. CARES is supported by the American Heart Association, American Red Cross, CDC, Medtronic and Zoll, and managed by Emory University in Atlanta.

3. CARES purpose is to collect information which will identify who is affected by cardiac arrest, when and where the events occur, and consider bystander CPR coverage, training and AED use.
4. Key to survival is rapid CPR interaction, interaction with the defibrillator and rapid provision of advanced therapies. Ways to improve survival rate include increasing bystander CPR usage rate, PulsePoint, maintaining provider skills, QA/QI and staying current with new medical developments.
5. CSA-69 had a total of 115 cardiac patient transfers in 2014 which is 1% of the patient volume.
6. CARES provides local evidence of the effectiveness of bystander CPR and AED use, supports AED placement and education, QA/QI education, and helps build the national registry.

CARES is supported by Santee and Lakeside and is being introduced throughout the County. County EMS will be entering data for CSA-69.

**A motion was made for the CSA-69 Advisory Committee's endorsement of the CARES program. Motion carried.**

**Action Item:**

**A copy of the CARES PowerPoint will be distributed.**

- B. Dave Rickards requested to add a PowerPoint presentation at the next CSA-69 meeting on the San Miguel Fire Tactical Medic Program. Discussion would include considering funding bullet proof vests for tactical team. Previously grants and public donations covered the cost.

**VIII. SET NEXT MEETING/ADJOURNMENT**

The next CSA-69 Advisory Committee will meet on Thursday, September 10, 2015, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:56 pm.



# County of San Diego

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AGENCY DIRECTOR

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## **CSA-69 ADVISORY COMMITTEE MEETING** **Minutes** **Thursday, September 10, 2015**

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### **IN ATTENDANCE**

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#### **Members**

Chambers, Pat – Santee Chamber of Commerce  
Fox, Ken – Santee School District Board  
Hall, Ronn – City of Santee  
Liebig, Peter – Lakeside Fire Protection District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Robeson, Robert – Lakeside Chamber of Commerce  
Savage, Warren – Citizen Representative

#### **County Staff**

Cahill, Mary  
Cavanaugh, Adria  
Levenson, Jim  
Metz, R.N., Marcy  
Shahri, Sheri  
Wolchko, Janet (Recorder)

#### **Agency Representatives**

Fouts, Preston – CAL FIRE/San Miguel  
Johnsten, Karrie – San Miguel Fire Board  
Kirkpatrick, Jim – Lakeside Fire Protection District  
Molloy, Bernard – Lakeside Fire Protection District  
Parr, Andy – Lakeside Fire Agency  
Peterson, Brad – Santee Fire Department

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### **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

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Warren Savage called the meeting to order at 4:00 pm. Introductions were made.

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## II. APPROVAL OF MINUTES

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A motion was made by Mary Meadows-Pitt, seconded by Ron Hall to approve the May 14, 2015 CSA-69 Advisory Committee minutes. Motion carried.

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## III. PUBLIC COMMENTS/PETITIONS

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There were no public comments or petitions.

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## IV. BUDGET REPORT

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### A. Financial Review – Sheri Shahri

CSA-69 financial review for the third quarter of FY 2014/15 was presented.

#### 1. Revenue Growth by Source

Ambulance Transports		\$3,505,000
Resident transports	\$ 2,801,000	
Non-resident transports	<u>704,000</u>	
Benefit Fee		2,454,000
Property tax		503,000
Interest, Penalties & Other		<u>208,000</u>
<b>Total Revenue</b>		<b>\$6,670,000</b>

- Revenue exceeded expenses by \$1.2 million.
- Revenue growth is at .4% from the previous year.
- Ground Emergency Medical Transportation (GEMT) revenue which CSA-69 began to receive in late FY 2014/15 was partially offset by the lower transport fees.

#### 2. FY 2014/15 Expense Growth by Category

Ambulance	\$ 5,178,000
Billing & Collection Services	146,000
County-Admin Services	113,000
Mutual Aid	<u>0</u>
<b>Total Expenses</b>	<b>\$5,437,000</b>

- Reduction in billing and collection services is due to a lower fee schedule for the CSA-69 billing company - Wittman.
- Fee rates were down from 5% to 4%.
- Changes are in the process regarding County administration fees for programs.

#### 3. CSA-69 Reserve:

The trend of revenue exceeding expenses continued through FY 2014/15 resulting in an additional 1.2 million going into the reserve funds.

With the addition of \$1.2 million into the reserves in FY 2014/15, CSA-69 has over \$5 million in the reserve funds; \$2.7 million is in excess of the required target balance.

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4. **CSA-69 Fee Schedule:**  
The benefit fee was increased to 1.85% based on the Consumer Price Index (CPI) for San Diego and approved by the Board of Supervisors.
5. **Transports:**  
In FY 2014/15 there were 6,602 resident transports and 2,197 non-resident transports. There were a total of 8,799 transports versus 8,042 in FY 2013/14, an increase of 9%.
6. **Net receipts for FY2014/15** were \$3,519,378, which was down 2% from the prior year but is still above the historical average.
7. **Payor Distribution:**  
In FY 2014/15 the payor distribution shifted from 47% to 45% for Insurance payors. The shift was to Medicare and Medical which have the slower timelines for payment and tend to pay a reduced rate.

**B. Budget Subcommittee**

No report.

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**V. STAFF/AGENCY REPORTS**

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**A. Administrative Report – Marcy Metz**

1. County of San Diego trauma hospitals underwent verification from the American College of Surgeons (ACS). The State EMS Authority will be conducting a review of the State Trauma System in San Diego in March of 2016.
2. The Anthem Blue Cross Foundation was awarded an American Heart Association (AHA) five-year, \$7.8 million grant to bring the lifesaving Hands-Only CPR technique to 100 million Americans over a two (2) year period of time.  
  
A key component of the grant is the Hands-Only CPR mobile tour by Anthem Blue Cross. A mobile tour will be held at the County Administration Center on September 21<sup>st</sup> from 10 am to 2 pm. The goal is to train 200 people; estimating 50 people trained per hour in hands-only CPR. The event is open to employees and the public.
3. The County Heat Plan has been activated and consists of surveillance and weather service data. Cool centers have been identified. Office of Emergency Services (OES) has updated their website and sent out an alert through the County application.
4. The Annual California Statewide Health and Medical Care exercise will take place November 16-20, 2015. It is a five (5) day exercise; the majority of activities will take place on November 19th.

The scenario is a simulated aerosolized anthrax attack triggering response actions, distribution and dispensing of Medical Counter Measures (MCM), medicine/pharmaceuticals, to the population.

On November 19<sup>th</sup>, the fourth day of the drill, the County of San Diego will be opening 14 Points of Distribution (POD) from public, military and private business. All cities in the county will be asked to simulate prophylaxis of first responders and entering information into County Emergency Operations Center, WebEOC. The EMS Disaster Operations Center/Medical Operations Center (DOC/MOC) will be activated and participating all day. Mega PODS will be set up at Qualcomm and Carlsbad.

**B. Medical Director Report – Bruce E. Haynes, MD**

No report.

**C. Agency Reports**

**1. Lakeside Fire Department – Jim Kirkpatrick**

- a. Lakeside Fire continues training new paramedics. Two training paramedics will be attending the EMS Expo and Conference this month.
- b. Lakeside will participate in the San Diego City Marine Environment Multi Casualty Incident (MCI) drill on September 30<sup>th</sup>. An engine company and off duty medic unit with two (2) paramedics will participate in the drill.
- c. Last month Lakeside completed their narcotic audit with the County.
- d. An off duty paramedic unit will be participating at the Grossmont Hospital Districts Kid Care Fest on September 12<sup>th</sup> held at the Lakeside Rodeo Grounds.
- e. Saturday, October 1<sup>st</sup> is the Amateur Radio Hamfest. A major part of Amateur Radio's public and community service is participating with the County in emergency communications. Amateur radio operators can communicate in areas with more powerful radios and with a wider range during a disaster when regular communications channels fail. Certified Broadcasting Technologists (CBT) volunteers are tied in with amateur radio communication developing disaster response.
- f. Starting July 1<sup>st</sup> both Lakeside and Santee agencies began working with on scene Patient Care Records (PCR) software data collection system. Bernie Molloy was the lead on the patient care data and billing with Wittman. Jim Kirkpatrick duties will be transitioning to Bernie Molloy effective in November.

**2. Santee Fire Department – Brad Peterson**

- a. There were a few high profile incidents in Santee, one included an air craft crash.
- b. Personnel: the Santee Fire Chief is retiring December 17. There are four (4) new hires completing training and are in probation period.
- c. Delivery of a new ambulance will be next month.
- d. Santee will be sending two (2) representatives to the EMS World Conference in Las Vegas.
- e. Public educational events: Open House on October 10<sup>th</sup> and the 3<sup>rd</sup> grade poster contest.



- f. Two (2) EKG monitors a year will be purchased for the next few years to replace the old ones.

3. San Miguel Fire Department - No report.

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## **VI. SAN MIGUEL FIRE TACTICAL MEDIC PROGRAM - Preston Fouts**

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- A. Karrie Johnsten introduced herself as a San Miguel Fire Board representative to provide information on the San Miguel Fire Tactical Medic Program. The program is in support with the Sheriff Department. San Miguel would appreciate the Advisory Committees support for the program.
- B. Preston Fouts has been a law enforcement officer with Cal Fire for the last ten (10) years. He has been with San Miguel Fire for the last year and has been shadowing the battalion chief that helped start the Tactical Medic Program and who will be retiring next year.
- C. Tactical Medics
  1. Tactical Paramedics are fire fighter paramedics that deploy with Law Enforcement (LE) SWAT teams under highly hazardous conditions. The paramedics are employed as first responders with LE for domestic squad callouts. They are available under Mutual Aid for terrorist and mass-casualty violent type incidents such as an active shooter or school shooting.
  2. Tactical paramedics are cross trained in emergency medicine and law enforcement techniques. They wear ballistic vests, helmets, and carry medical gear for treatment of immediate life threatening injuries. Designated Tactical Paramedics have fire arm authority.
- D. Tactical Emergency Medical Services Program
  1. San Diego Fire started the first tactical medic program in the County and was one of the two (2) in the nation in 1981 which operates with the San Diego Police Department.
  2. Carlsbad and San Miguel operate with the Sheriff's Special Enforcement Detail (SED) in unincorporated areas and contract cities.
  3. Carlsbad, San Diego and San Miguel are the Regional support the Metropolitan Medical Strike Team (MMST).
- E. Response Types
  1. Immediate Response: Barricaded Suspect, Active Shooter and Terrorist Event.
  2. Planned Response: High-Risk Warrant Service.
- F. Tactical Operations Zones
  1. Hot zone - where the suspect is.
  2. Warm zone – the tactical staging area, SWAT teams are setting up, tactical medical response, bomb/arson and armored cars.
  3. Cold zone – incident command post (ICP) with incident command staff, fire and ambulance and support staff.

G. Tactical Medical responses:

1. Immediate response – battalion or division Chief with agency incident command post, tactical medical supervisor at the staging area and two (2) tactical paramedics.
2. Planned response/Warrant Services:  
Requesting agency discretion for confidentiality, generally no formal ICP/TSA is established.

H. Tactical Medics coordinate with Fire Agency of Jurisdiction in the event of escalation to obtain additional resources. The primary mission is to provide support and immediate care in the Hot/Warm zone. Tactical Medics will make a determination to bring the patient to the Fire/EMS agency or have the Fire/EMS agency come to the patient.

I. P.O.S.T./EMSA Guidelines

Guidelines are followed through the Peace Officer's Training Program (POST) and the EMSA Guidelines for operational support for technical medicine. The operational unit is a designated group of medical personnel preferably at the Advanced Life Support (ALS) level of paramedic, specifically selected, tactically trained, and equipped to provide medical care during critical law enforcement incidents and planned events.

J. Discussion topics:

- Ongoing cost is every five (5) years to replace the tactical medical vests.
- Personnel are through San Miguel District and are agency specific.
- Operations are discrete, number of operations can be once a week with the Sheriff; they also assist the FBI. Four (4) high risk warrants are reported a week in Lakeside.
- Funding for the program has been provided by Grants and contributions. Funding is mostly for keeping up on new body armor (upgrades) and equipment. Purchases are currently made with the Sheriff Department.
- Training was originally an 80 hour course that has been minimized to a 40 hour course.

**Action Item:**

**Warren Savage requested that the San Miguel Fire Tactical Medic Program PowerPoint be sent to CSA-69 with a follow-up on the cost to replace tactical medical vests.**

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## **VII. NEW BUSINESS/FUTURE AGENDA ITEMS**

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There were no items.

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## **VIII. SET NEXT MEETING/ADJOURNMENT**

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The next CSA-69 Advisory Committee will meet on Thursday, November 12, 2015, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:40 pm.



# County of San Diego

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AGENCY DIRECTOR

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c/o Emergency Medical Services  
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## **CSA-69 ADVISORY COMMITTEE MEETING** **Minutes** **Thursday, November 12, 2015**

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### **IN ATTENDANCE**

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#### **Members**

Bingham, James – Lakeside Fire Protection District  
Hall, Ronn – City of Santee  
Robeson, Robert – Lakeside Chamber of Commerce

#### **Agency Representatives**

Kirkpatrick, Jim – Lakeside Fire Protection District  
Molloy, Bernard – Lakeside Fire Protection District  
Parr, Andy – Lakeside Fire Agency  
Peterson, Brad – Santee Fire Department

#### **County Staff**

Cavanaugh, Adria  
Haynes, MD, Bruce E.  
Levenson, Jim  
Metz, R.N., Marcy  
Shahri, Sheri  
Wolchko, Janet (Recorder)

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### **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

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James Bingham, CSA-69 Vice-Chair called the meeting to order at 4:07 pm. Introductions were made.

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### **II. APPROVAL OF MINUTES**

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A quorum of members was not present. September 10, 2015 CSA-69 minutes will be approved at the next CSA-69 Advisory Committee meeting.

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### III. PUBLIC COMMENTS/PETITIONS

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Jim Kirkpatrick stated that he was retiring and this was his last CSA-69 meeting. Bernie Molloy will take his place representing Lakeside Fire Protection District.

Jim Kirkpatrick speaking as a resident of Santee mentioned that he has had 40 years of service, 30 years with Lakeside Fire under the preceptor of Fire Chief Andy Parr. He thanked Chief Parr and the Fire District for helping him grow from street medic to administrator in the CSA-69 program. The citizen lead effort to start and run the top notch EMS system should be commended. Jim Kirkpatrick commended County EMS, EMTs and Paramedics for meeting the needs of the community they serve and rising to the standard that the CSA has set.

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### IV. CSA-69 ADVISORY COMMITTEE SUNSET REVIEW

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Board of Supervisors Policy A-74 requires a *Sunset Review* for Advisory Committees every four (4) years to report the committee purpose, describe the committee's level of involvement and responsibilities, and to recommend the Advisory Committees' establishing authority to be continued.

CSA-69 Advisory Committee Chairperson, Warren Savage knowing he wasn't able to attend the meeting signed the *Sunset Review* Report prior to the CSA-69 Advisory Board Committee meeting. Recommendation from the Advisory Board to continue CSA-69 Advisory meetings is necessary, deadline is tomorrow. Clerk of the Board office will be contacted to confirm that the Advisory Board has been advised of the content and requirements of the *Sunset Review report* but a quorum of members was not present to take a vote. There was no opposition to submit the report as presented.

With the Chairpersons signature approval and present Advisory Committee member's agreement, the *Sunset Review* Report will be forwarded to the Clerk of the Board Office.

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### V. BUDGET REPORT

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#### A. Financial Review – Sheri Shahri

CSA-69 financial review for the first quarter of FY 2015/16 was presented.

##### 1. Revenue Growth by Source

Ambulance Transports		\$1,167,000
Resident transports	\$ 911,000	
Non-resident transports	<u>256,000</u>	
Benefit Fee		0
Property tax		15,000
Interest, Penalties & Other		<u>0</u>
<b>Total Revenue</b>		<b>\$1,182,000</b>

- \$1,190 million in revenue was collected which is up 5% from the same time period FY 2014/15.
- Benefit fee collections do not show at this time. The quarterly benefit fee collections are typically in November and will be seen next quarter.

2. FY 2015/16 Expense Growth by Category

Ambulance	\$ 748,000
Billing & Collection Services	25,000
County-Admin Services	6,000
Mutual Aid	0
<b>Total Expenses</b>	<b>\$ 779,000</b>

- Expenses are lower than first quarter last fiscal year.

3. Monthly Transports:

Year-to-Date (YTD) through September transports: there were 1,749 resident transports and 653 non-residents transports. There was an 11% increase in resident transports from FY 2014/15 and 31% increase for non-residents transports.

4. Monthly Transport Fee Collections:

Total resident and non-resident collections are up 4% from the same period FY 2014/15.

5. Revenue and Expense History and Projection

FY 2014/15 actuals, FY 2015/16 budgeted YTD revenue and expenses and fiscal 2015/16 projection was presented. Projections are estimates as some of the data is not available yet.

6. Actual and Projected Reserve Balances

Reserve balances are currently projected at \$2.7K.

**B. Budget Subcommittee**

No report. The Budget Subcommittee will meet in February just before the Advisory Committee meeting.

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## VI. STAFF/AGENCY REPORTS

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### A. Administrative Report – Marcy Metz

1. CSA-69 agencies acknowledged response to the Chemical Spill that occurred in Santee at the YMCA. This impacted neighboring Rio Seco Elementary School.
2. Next week is the City Readiness Initiative (CRI) disaster drill, scenario being an anthrax attack.
  - Day 1 – Anthrax detection and confirmation. The Public Health Officer (PHO) issues prophylaxis to be administered to the entire County.

- Day 2 – Communications with the Public Information Officer (PIO), hospitals working with County Communications and sending out same messaging so there is no confusion in the public.
  - Day 3 – Warehouse logistics, receiving the Strategic National Stockpile.
  - Day 4 – EMS Departmental Operations Center (DOC) will be activated. There will be two (2) Mega PODS, hospitals, businesses and tribal communities will practice dispensing prophylaxis.
  - Day 5 – Demobilization
3. Health Services Capacity Taskforce met on October 9<sup>th</sup> to review the Health Services Capacity Plan for the upcoming flu season, the plan is also used for surge. Ambulance transport offload delays were discussed. The taskforce agreed that there was a need for early activation of the plan. Communication was sent to the hospital CEOs.
    - There has been a 7% increase in prehospital volume.
    - Hospitals have difficulty moving patients, part of that is the increase in Behavior Health/Mental Health patients and 5150 patients being held in the emergency department and lack of services and beds to place Behavioral Health patients.
    - System issues with access and movement of patients are being reviewed. Off load delays are a symptom of the system wide problem throughout the state and nationwide.
  4. A prehospital assessment was done last FY looking at the Computer System/QCS System
    - 16 focus groups gave input on what the new system would look like.
    - Data collection needed for the new system.
    - A request for information was issued for IT Software Company that would be NEMESIS 3.0 compliant. The national EMS information compliance with EMS State Authority and the Federal Government will want the same platform. There were more submittals than expected for the computer system.
  5. Community Paramedicine (CP) – both pilot projects went live in October.
    - City of Carlsbad pilot project is transport to alternative locations working with Kaiser Clinics.
    - City of San Diego is expansion of their Resource Access Program (RAP).
    - Considering system wide offload delays and patients in the emergency department (ED), the CP pilot projects will not have full impact until a year. In the City of San Diego the pilot project can help with the impact and amount of psychiatric patients in the ED by referring them to their family physician or clinic.
  6. EMS has had a surge of EMTs, Paramedics and MICNs coming in for certification and recertification. For the first time EMS certification staff has asked people to leave their information and have the cards mailed to them. EMS is encouraging people not to wait until the last minute to receive their certification as some come in the day before they are to expire.

## **B. Medical Director Report – Bruce E. Haynes, MD**

1. Offload delays occur when the paramedic crew transports a patient to the hospital emergency department and the hospital is so impacted with patients they cannot immediately accept and assume care for the patient as they do not have hospital beds available. Comments:
  - The High Capacity Plan has been reviewed with EMS constituents to try to review and resolve the issue.
  - There is a strain on the 9-1-1 system when units are tied up outside of the hospital. Minor injury patients can wait in the waiting room after triage evaluation by the hospital and found it is safe. Patients that need a bed may take more time to place.
  - An overload situation is where there are three (3) or more ambulances waiting at a hospital more than 30 minutes.
  - Once the medics have made the emergency department charge nurse aware of the situation with no result, they can contact the Duty Officer who will contact hospital administration.
  - The High Capacity Plan and what needs to be done will be discussed with agencies and hospitals.
2. Dr. Haynes thanked the agencies for submitting ambulance response time data for Quality Improvement (QI).
3. Reported shortages of morphine are not severe right now but the field may have to start using intramuscular (IM) administration. The FDA website shows that sometimes there may be a production shortage, contamination or licensing issue. Shortages are monitored to ensure medics in the field have pain medication for patients.
4. Protocol changes and treatment guidelines included spinal immobilization procedures for patients who might have a broken neck or back. Interpretation may be reviewed.
5. The first influenza death was reported two (2) weeks ago. That person had a coexisting illness. The vaccine seems to be helping and is close to the influenza isolates they have seen so far. Health care workers are asked to either receive vaccination or wear a surgical mask when they are working with patients.
6. The first five (5) year study of the Stroke System will be released soon. It shows that clot dissolving drugs that improve the outcome of a stroke were given in higher quantity and given more quickly during the last four (4) or five (5) years seems to be working.

## **C. Agency Reports**

1. Lakeside Fire Department
  - a. There was a tragic death of a CSA-69 firefighter paramedic in Lakeside. Medic Cory Power passed away last week while off duty. There will be a sunrise

memorial service for him next Monday. He was a three (3) year employee of the district and also a reserve. His dad is a Captain in the department.

- b. Hands only CPR training was given at one of the local Churches. A class was given for 15 people.
- c. The Fire Department had an open house during the last week of September.
- d. In October, two (2) paramedics attended the EMS World Conference to pick up training topics and look into the Community Paramedic (CP) model.
- e. October was the Mass Casualty Incident (MCI) drill. One (1) Lakeside and CSA-69 unit was sent to the MCI training. The training was put on by San Diego simulating an aircraft crash into the harbor. Four (4) paramedics attended the training.
- f. Lakeside has been on scene since July 1st with NEMSIS 3 compliant software. There has been a decrease in request for more information from Wittman regarding billing errors.

2. Santee Fire Department – Brad Peterson

- a. Condolences were expressed for the loss of the Lakeside Fire Fighter Paramedic.
- b. There will be new hire recruitment and testing the beginning of the year.
- c. Santee received delivery of a new ambulance last week. It should be operational in one (1) or to (2) weeks.
- d. An open house was held in October during fire safety month. CPR demonstrations and ambulance tours were given. There were 300 plus people that attended. Two (2) people were sent to EMS World. In addition to CP there was also Cadaver Lab information.
- e. Chlorine spill at Santee YMCA. Vapors moved into the Rio Seco Elementary School ventilation system. Multiple agencies cooperated in the incident.
  - Medical Component: some odor inhalation, dizziness and nausea complaints from the heat.
  - There were no immediate patients, most had minor complaints. Patient tracking was done during the incident.
  - Lakeside, Santee and El Cajon paramedic collaboration. Buses were used to transport patients. There were a total of 91 patients, three (3) transported prior to the incident being deemed an MCI. Remaining patients who were mostly children were identified 100% using their names, where they went and who took them.
  - The School Board thanked the Agencies for their collaboration, response and communication during the incident. Confidentiality is crucial in tracking children by their names.

3. San Miguel Fire Department - No report.

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**VII. NEW BUSINESS/FUTURE AGENDA ITEMS**

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Budget Subcommittee members include: Dave Rickards, San Miguel; Warren Savage, City of Santee; Lakeside Community Planning District which is currently vacant; Jim Bingham, Lakeside Fire Protection District; Kevin Howe, Lakeside Union School District; Pat



Chambers, Santee Chamber of Commerce. Agencies also attend the CSA-69 Budget Subcommittee meeting. A reminder will be sent to the subcommittee members.

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### **VIII. SET NEXT MEETING/ADJOURNMENT**

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The next CSA-69 Advisory Committee will meet on Thursday, February 11, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:56 pm.